

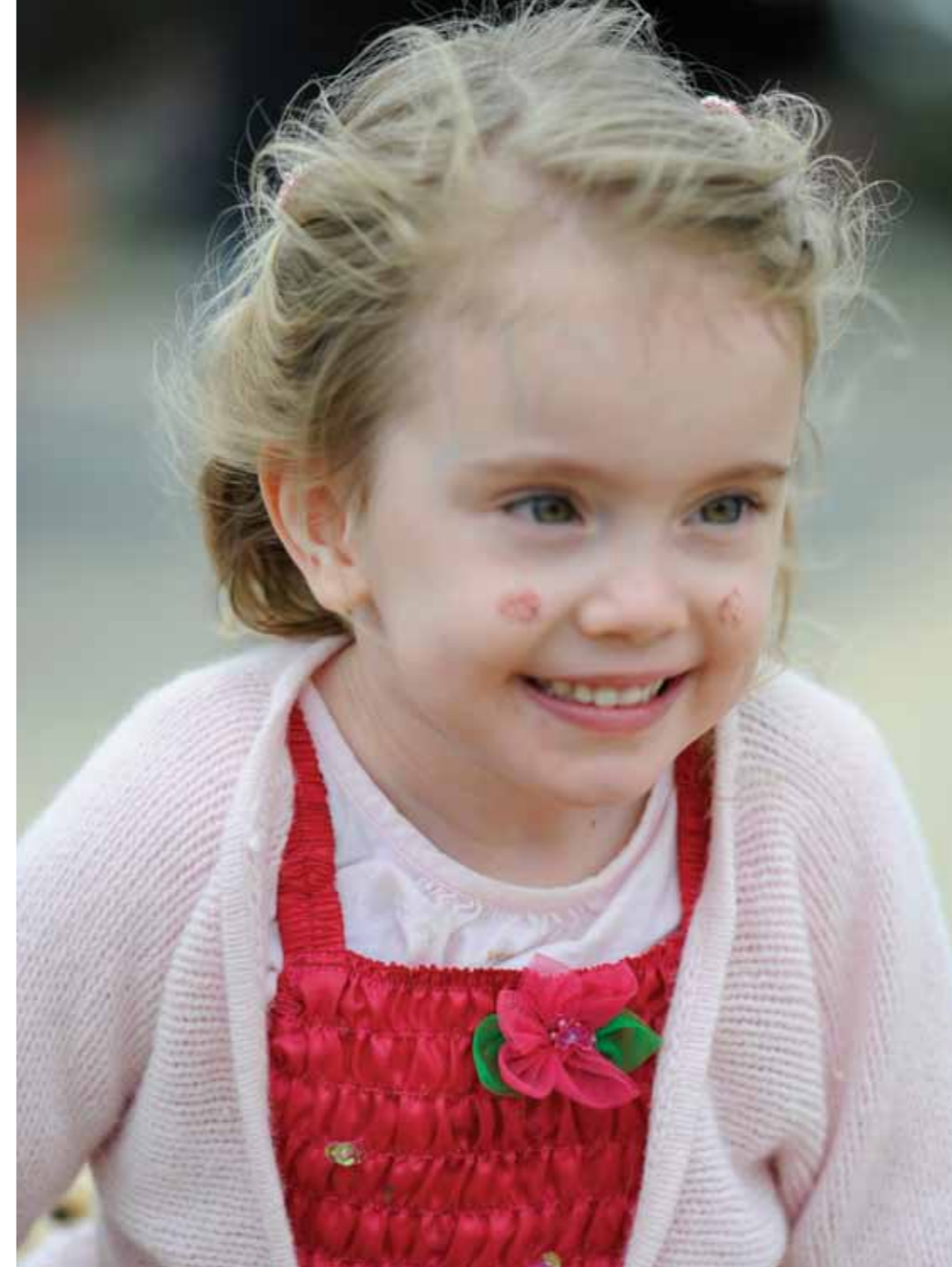


**CEREBRAL PALSY
SUPPORT NETWORK**
strength through connection

2013

ANNUAL REPORT

Cerebral palsy is the most common physical disability in childhood, affecting one in every 500 children worldwide.



CONTENTS

Our Vision	5
About Us	5
President's Report	6
General Manager's Report	8
Membership Services	10
Programs	11
Events	12
Membership	13
Our Board of Management & Staff	14
Treasurer's Report	17
Financial Statement	18
Financial Report	20
Supporters	22
How you can help	23



CEREBRAL PALSY SUPPORT NETWORK

strength through connection

OUR VISION

Our vision is for a society where people with cerebral palsy live their life the way they choose, where they are valued, respected and included in the community, and where family, friends and carers are supported in their caring role.

ABOUT US

The Cerebral Palsy Support Network (CPSN) is a not-for-profit organisation providing information and support services to people and families living with cerebral palsy. We help empower individuals and families in a variety of ways to lead more independent lives.

At the Cerebral Palsy Support Network, the focus is on our members and in providing the best possible service for every person. Each person is unique and our members are no different. We assess and address the needs of all of our members individually.

PRESIDENT'S REPORT

It has been one very busy year for the Cerebral Palsy Support Network! Beginning with my appointment as Acting President in June, the experience so far has been nothing short of amazing. First of all I would like to thank my fellow board members for their contributions this year. A special thank you must be extended to our outgoing members. It has been an honour to have worked with you. Your dedication in volunteering and sharing your wealth of knowledge has contributed immensely to the growth of this organisation.

In 2012/13, the board has continually committed to servicing the direct needs of the CP community. In August our newsletter evolved into a monthly publication, and plays an integral part in keeping our members informed of upcoming services and CP awareness topics. In July 2012 we launched the CP Innovative Choices program which has experienced significant growth. This was followed in October by a new SHARP program in Preston, which was incredibly well-received by our members and community. This program has gone from strength to strength these past months and is one of our great successes for the year.

Cerebral palsy is not
genetic or hereditary and
does not worsen over time.

In February we produced a CPIC video clip that is being used as part of our marketing and communications activities. If you have not yet had the opportunity to view it we encourage you to have a look: [YouTube 'Cerebral Palsy Innovative Choices'](#). Finally, we saw the financial year out with a big win by becoming an approved registered service provider of DHS.

As you can see it has been a very busy year full of wonderful things for our CP community. A major contributing factor to our success has been the ongoing support from our Manager, Vicki Cavalieros and her dedicated team. On behalf of the board of Management, we thank you all for your support and unrelenting work ethic over the past year. Without you, we could not exist. I would also like to take the time to thank all our wonderful volunteers who help to support, deliver and drive our programs. You are all vital elements in the achievement of our targets as a strong community based organisation.

Lydia Bergantino
ACTING PRESIDENT



GENERAL MANAGER'S REPORT

"Change is inevitable, growth is optional"

At the Cerebral Palsy Support Network (CPSN), the focus is on our members and in providing the best possible service for every person. Each person is unique and our members are no different.

CPSN is the only cerebral palsy specific organisation that provides support and services to people with CP and their families in Victoria. We excel at understanding the issues and concerns facing people living with cerebral palsy. We also strategically plan and deliver services and supports aimed at empowering and improving the lives of our members.

Over the years, we have grown from a local support group to a centre providing essential information and resources. I am incredibly proud and privileged to have been a part of that journey and to have been given the opportunity to be part of the growth.

The last 12 months have seen the CPSN reach a number of key milestones. This achievement has been integral to developing a sustainable future for the organisation and has put us in a position of competitive growth and service delivery.

In December, we secured new independent premises in Preston, the first time that CPSN is not sharing office space. In addition to a fully functional office space, there is also an area for client programs and workshops.

A major factor in being able to deliver quality services to our members is to have a team of skilled staff. Our team of office staff has expanded considerably in the past year and now comprises 3 full-time and 2 part-time staff. Our complement includes a General Manager as well as staff in Administration, Finance, Programs and Member Services. This diverse team works together to ensure the CPSN meets all deliverables, every time.

As part of our commitment to quality, the CPSN conducted a self-assessed quality audit to identify areas of strength and potential growth. This was subsequently approved by the Department of Human Services, which now recognises CPSN as a registered service provider for people with Disabilities under the Disability Act 2006.



The Cerebral Palsy Innovated Choices (CPIC) program continues to enjoy success and popularity and now contributes approximately 87% to CPSN annual revenue. Whilst the core offering of CPIC is still about flexibility and choice for families, we have taken this opportunity to expand and improve on the service. It continues to be characterised by its ability to be customised according to the needs of the individual or family. As such, it remains unique even after more than a decade as our mainstay program.

A comprehensive, interactive website is critical to the success of any organisation, particularly those in the disability sector where changes can be frequent. Our current website has served us well since its launch in 2007, but has fallen behind in the changing environment of the past few years. Consequently, the board undertook a process to develop a new website as a major project. The main reasons for a website upgrade are twofold: to better utilise existing technology for more efficient service, and also to meet our competitors on a level playing field. For our clients, the new website will provide a better channel for the delivery of detailed and timely information, improved real-time support and enable them to manage their services online. The website will also include detailed information on other disability services available to individuals with CP.

cpsn.org.au

**CEREBRAL PALSY
INNOVATIVE
CHOICES**
creating opportunities for the lifestyle you want

The introduction of the National Disability Insurance Agency (NDIA) reform will undoubtedly revolutionise the way in which people access disability services. CPSN has actively contributed in the development of the Practical Design Fund, set up to create new initiatives and resources that would identify practical ways to prepare people with a disability, their families and carers, the disability sector and workforce for the transition to National Disability Insurance Agency (NDIA). As part of this process, we have assisted in developing training guidelines to help prepare Local Area Coordinators to work with children and young people with a disability, a project which is facilitated by the University of Melbourne. We also assisted on the development of a website which explains the different types of allied health services, who can deliver them, and what people can expect from their allied health professional, a project facilitated by Occupational Therapy Australia.

Vicki Cavalieros
GENERAL MANAGER



MEMBERSHIP SERVICES

The CPSN now provides a wider range of membership services than ever before. As part of our continuous improvement process, we conducted a comprehensive annual membership survey to gather members' feedback. The results of the survey provide essential information used for strategic planning of future services.

This year we have focussed on connecting with our members through face-to-face parent support groups, information sessions and workshops, traditional phone and email contact and also social media. Our members are kept updated on issues, services and resources related to CP through our very popular monthly edition of our "What's the Buzz" Newsletter.

Providing one-on-one contact with our members for support and guidance has been a very popular service. We use this interaction to provide support in locating and applying for the most appropriate services for our members. The feedback from members has been overwhelmingly positive, with many telling us that the service empowers them and gives them the encouragement and strength to keep going.

The CPSN provides a range of membership services to people living with CP and their families within Victoria. We understand cerebral palsy and the challenges faced by individuals and their families and can tailor services to individual needs.

Cerebral palsy is a life-long permanent disability.

PROGRAMS

Customisation is a vital aspect of our service offerings and we have demonstrated this accordingly through our unique programs.

The "Keeping Active with CP" program has continued at its new location in Ascot Vale. The program has been instrumental in helping people with cerebral palsy improve their fitness in a fun and supportive environment, thereby also having a positive impact on their emotional wellbeing. We hope to be able to continue to offer this program to more people in a range of different and creative ways in the future.

The Social, Health and Recreational Program (SHARP) provides opportunities for young people with cerebral palsy to socialise and develop friendships in a relaxed and supported environment, with the aim of promoting independence and empowerment. The program expanded this year to service yet another area and demographic. The SHARP program has great potential to keep extending its group offerings across Melbourne and also age groups.

Every year the CPSN offers its members the opportunity to apply for grants of up to \$500 per individual. The grants provide opportunities to an individual with cerebral palsy by helping them purchase something that will enhance their life. This year the Members Trust Fund gave 17 families grants totalling \$8,433.72. Since the program commenced in 2008, the CPSN has enhanced the lives of people with CP by giving away over 87 grants. Funds provided to our members through this program are derived from general fundraising activities and donations.



EVENTS

CP Awareness Week strives to promote inclusion for all by recognising accomplishments of individuals with cerebral palsy. This year we helped to raise awareness in a number of different ways. These include development of media releases and establishing stalls at expos and exhibitions. We also ran an art competition for schools to foster better understanding of CP, as we strongly believe that the greatest potential for change is working with children's attitudes and beliefs.

The Family Fun Day celebrated its third year with more attendees than previous years. It continues to be a prime opportunity for families experiencing similar issues to meet in an informal and social gathering. The need for this and similar events is undisputable and highlights the necessity for this type of support.



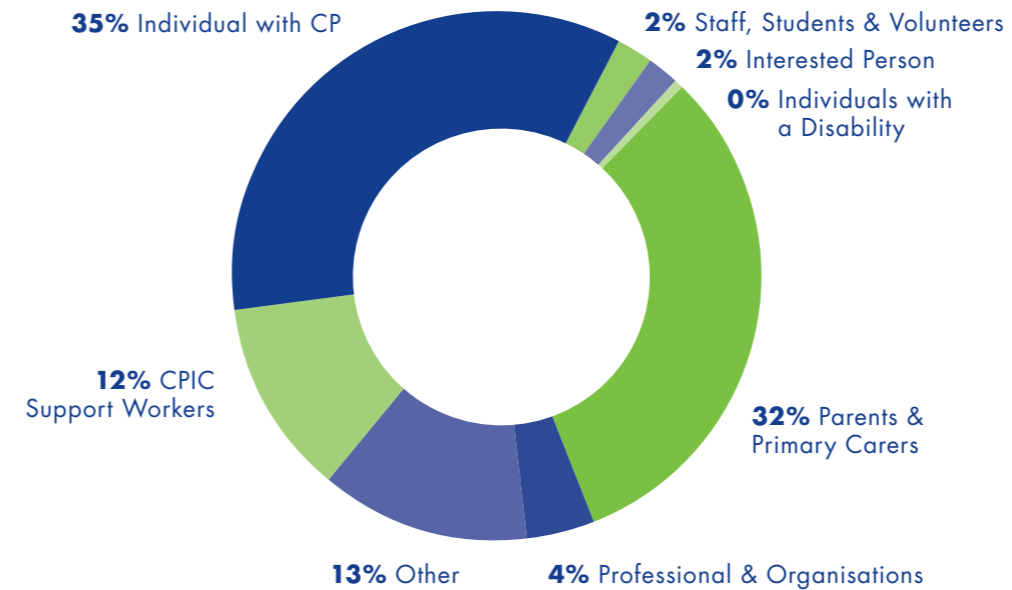
MEMBERSHIP

Our membership services extend across the entire state, and cover both rural and metropolitan areas. CPSN has continued to enjoy a growth in the number of member families that have signed up to our services.

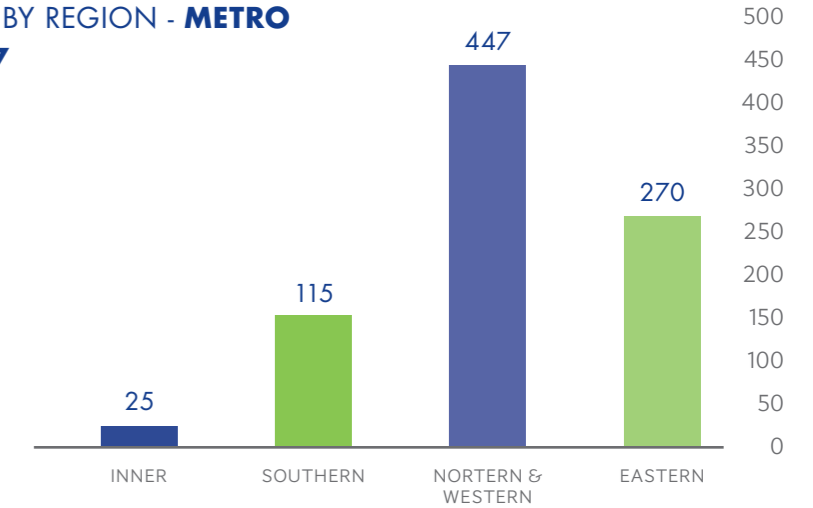
Membership has increased 77% on the previous year and our total now exceeds 1100.

MEMBERS BY CATEGORY

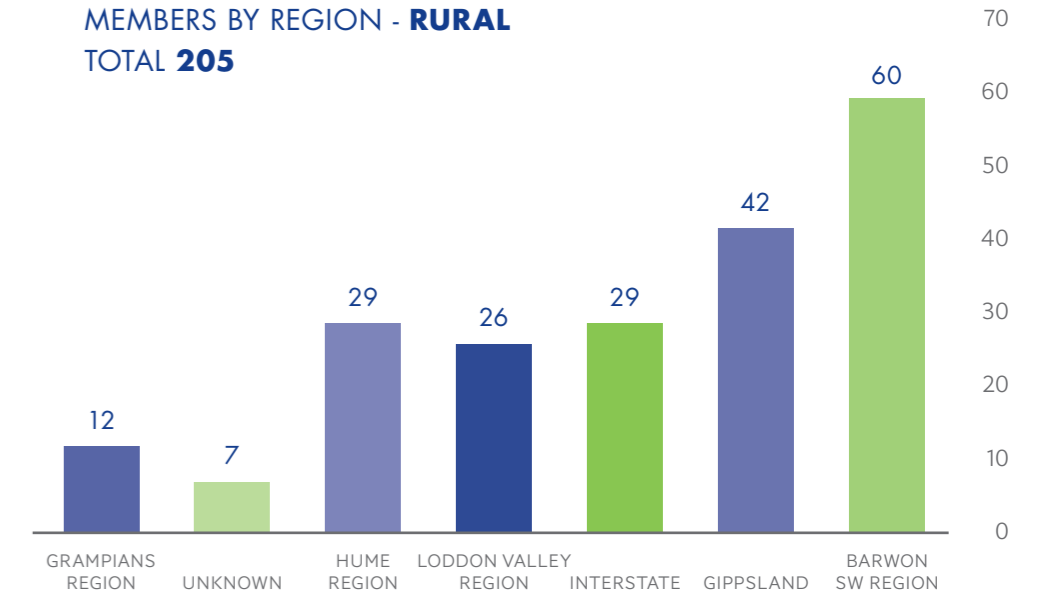
Individual with CP	385	Parents & Primary Carers	352
CPIC Support Workers	131	Individuals with a Disability	5
Other	145	Staff, Students & Volunteers	22
Professional & Organisations	41	Interested Person	21
TOTAL		1102	



MEMBERS BY REGION - METRO TOTAL 897



MEMBERS BY REGION - RURAL TOTAL 205



OUR BOARD OF MANAGEMENT AND STAFF

BOARD

As part of an organisation's progress, change is inevitable and this includes its management. This year we saw the departure of the president, Grant Stewart as well as board members Maria Nemeč and Astrid Alaouze. We thank them sincerely for their input and support during their terms.

The CPSN continue to be indebted to the board for the ongoing contribution of their time and expertise. We would not be able to experience the growth that we have without the board's invaluable guidance and support of our strategic direction.



PRESIDENT: Lydia Bergantino
(replaced Grant Stewart)

VICE-PRESIDENT: Katrina Enos
(replaced Lydia Bergantino)

SECRETARY: Mary Cucuzza-Finn

TREASURER: Rowan Enright

BOARD MEMBERS: Ariane Garner-Williams
Melanie Davern
Sacha Petersen
Maria Nemeč
Astrid Alaouze

STAFF

As part of our ongoing changes and development, we were thrilled to expand the functions of the CPSN by recruiting specialist staff. This year we welcomed Sarah Burns and Nicole Klapanis to the team. Sarah's role is in Administration and encompasses a wide range of responsibilities including the management of our specialist client programs. Nicole is our new Member Services Co-ordinator and provides the critical interface between the CPSN and our members.

The CPSN continues to break new ground and extend itself thanks to the tireless efforts and dedication of all of our staff.

GENERAL MANAGER: Vicki Cavalieros

MEMBER SERVICES: Nicole Klapanis

PROGRAMS: Melissa Flentjar

FINANCE: Rita Edwards

ADMINISTRATION: Sarah Burns



FRONT ROW L to R: Sarah Burns, Vicki Cavalieros, Rita Edwards BACK ROW L to R: Nicole Klapanis, Melissa Flentjar, Mira Smoljko

There are currently 17 million people in the world who have cerebral palsy.



TREASURER'S REPORT

It was another solid financial performance by the Network this year, with revenue again well in excess of expenses. This and past strong performances has put the Network in a position where we can confidently see spending going towards delivering better services to our members. Which makes for a happy Treasurer.

The organisation is now settled in its new headquarters, which provides a better environment for staff and a great location to hold events for members. Funds have been put aside and work started on a new website, which will make it easier and faster to get the information members need and also for CP Innovative Choices participants to arrange care.

The Network has also put on more staff members to ensure that our programs are delivering what its members expect and in a safe environment.

Overall, another great financial performance. Many thanks to the people who contributed to this result, but particularly Vicki and Rita on a day to day level and Katrina, for helping set the strategic direction.

Rowan Enright
TREASURER

No two people with cerebral palsy are the same, and symptoms range from very mild to very severe and everything in between.

FINANCIAL STATEMENT

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CEREBRAL PALSY SUPPORT NETWORK INC.



REPORT ON THE FINANCIAL REPORT

We have audited the accompanying financial report, being a special purpose financial report, of Cerebral Palsy Support Network Inc., (the association) which comprises the Income and Expenditure, Balance Sheet, Statement of Cash Flows, Statement by members of the Committee, notes comprising a summary of significant accounting policies and other explanatory notes for the financial year ended 30 June 2013.

COMMITTEE'S RESPONSIBILITY FOR THE FINANCIAL REPORT

The committee of Cerebral Palsy Support Network Inc. are responsible for the financial report and have determined that the basis of preparation described in Note 1, is appropriate to meet the needs of the members. The committee's responsibilities also includes such internal control as the committee determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

AUDITOR'S RESPONSIBILITY

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with the Australian Auditing Standards. Those Auditing Standards require that we comply with the relevant ethical requirements relating the audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but nor for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An Audit also includes evaluating the appropriateness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

AUDITOR'S OPINION

In our opinion, financial report presents fairly, in all material respects, the financial position of the Cerebral Palsy Support Network Inc. as at 30 June 2013 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the Associations Incorporation Act of Victoria.

BASIS OF ACCOUNTING

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Cerebral Palsy Support Network Inc to meet the requirements of the Associations Incorporation of Victoria. As a result, the financial report may not be suitable for another purpose.

Dated: 28th August 2013

G C Perry & Co

768 High Street Thornbury VIC 3071
T (03) 9484 5050 F (03) 9484 5006

FINANCIAL REPORT 2013

INCOME STATEMENT for the year ended June 2013

INCOME	2013	2012	EXPENDITURE	2013	2012
Innovative Choices	1,171,240	1,135,939	Accounting & Audit fees	2,655	13,500
Donations	25,659	5,133	Advertising & Promotion	15,500	5,552
Interest Received	37,247	19,099	Bank Fees And Charges	337	615
Fundraising	500	805	Committee Expenses	3,758	4,146
Grants - DHS	56,717	55,838	Depreciation	4,373	3,037
Grants - Other	49,332	20,896	Fundraising Expenses	44,554	35,138
Membership	950	938	Insurance	467	284
Other Income	750		IT & Telecommunication	19,908	12,497
Profit on sale of equip		(4,919)	Newsletter Expenses	6,414	8,076
Rebates and Refunds	3,756	2,500	Office Supplies	3,673	3,234
TOTAL INCOME	\$1,346,151	\$1,236,228	Postage & Delivery	1,420	1,513
			Printing	2,794	2,786
			Rent	18,741	15,272
			Relocation expenses	5,565	4,980
			Replacemts (tools ec)	4,210	
			Staff Training	2,522	1,353
			Staff Amenities	934	
			Subscriptions	959	1,371
			Sundry Expenses	5,155	5
			Superannuation	74,970	70,706
			Trademarks, Permits & Regs	262	266
			Wages & Salaries	1,017,834	924,451
			Workcover	28,149	24,415
			TOTAL EXPENDITURE	\$1,265,154	\$1,133,199

	2013	2012
Profit from ordinary activities	80,997	103,029
Income tax expense		
Net profit attributable to the association	80,997	103,029
Opening retained profits	584,454	481,625
Net profit attributable to the association	80,997	103,029
Prior years adjustments		(200)
CLOSING RETAINED PROFITS	\$665,451	\$584,454

BALANCE SHEET as at 30th June 2013

CURRENT ASSETS	2013	2012
Cash	733,423	638,282
Receivables	98,433	116,882
Current tax assets	730	(335)
Other	2,983	2,847
TOTAL CURRENT ASSETS	\$835,569	\$757,676
NON-CURRENT ASSETS		
Plant & Equipment	14,351	3,724
TOTAL NON CURRENT ASSETS	\$14,351	\$3,724
TOTAL ASSETS	\$849,920	\$761,400
CURRENT LIABILITIES		
Payables	12,505	1,970
Provisions	28,450	25,653
Amounts received in advance	143,514	149,323
TOTAL CURRENT LIABILITIES	184,469	176,946
TOTAL LIABILITIES	\$184,469	\$176,946
NET ASSETS	\$665,451	\$584,454
MEMBERS' FUNDS		
Retained profits	665,451	584,454
TOTAL MEMBERS' FUNDS	\$665,451	\$584,454



SUPPORTERS

The demand for our services is constantly growing due to the rising incidence of babies born with CP. We could not provide these essential services without the overwhelmingly generous support of the following individuals, business and philanthropic trusts who make it possible for us to touch the lives of so many people. Thank you.

All listed below are in no particular order:

INDIVIDUALS

- Neilma Gantner
- Mirko Skipina
- Mr Sztainboks
- Eenisse Heales
- Alan Lane
- D Dockendforff
- Lois Lee
- Ariane Garner Williams
- EM McMillan
- J Andrews
- Brian Thomas Gosgriff
- D Sapountzis
- R&J Mathews
- Stella Vermeulen
- Sidarth Umesh
- Jeanne Mendez
- Nikkie Alanis
- C Turkovic
- BL Giddens

BUSINESSES

- Tress Cox Lawyers
- Black Widow Graphic Design
- All Souls Opportunity Shop
- NAB Counter
- Tunstall Square Kindergarten
- Balmoral Bowls Charity
- York Family Foundation
- Monash Aires
- TJ Weiss Family Trust
- Bloomberg
- Supreme Court
– Senior Masters Office
- Ruth Fagg Foundation
- Grill'd
- Black Cabs 13 Cabs
- Glenroy RSL
- The Other Band

PHILANTHROPIC TRUSTS

- National Australia Bank – NAB
- Young Care
- ANZ Bank



HOW YOU CAN HELP

As a registered charity, the Cerebral Palsy Support Network is dependent upon your goodwill in raising much-needed funds to maintain our services, and to continue making a difference in our members' lives.

No matter who you are, we would love to hear from you if you would like to show your support.



Help us take the sting out of cerebral palsy.

cpsn.org.au



**CEREBRAL PALSY
SUPPORT NETWORK**
strength through connection

525 High Street, Preston VIC 3072

E cpsn@cpsn.org.au

P (03) 9478 1001 or 1300 277 600

F (03) 9015 6439